

NATIONAL HUMAN SETTLEMENTS BOARD

RESOLUTION NO. 2020-03

GUIDELINES AND PROCEDURES FOR NOMINATION AND SELECTION OF STAKEHOLDERS' REPRESENTATIVES TO THE NATIONAL HUMAN SETTLEMENTS BOARD TECHNICAL WORKING COMMITTEE

WHEREAS, Section 21 of Republic Act No. 11201 (RA 11201), the *Department of Human Settlements and Urban Development Act*, provides for the creation of the National Human Settlements Board (NHSB) which shall act as the single policy-making body for housing and urban development and provide overall policy direction and program development to the attached agencies of the Department;

WHEREAS, Section 40 of the Implementing Rules and Regulations (IRR) of RA No. 11201 authorizes the participation of relevant stakeholders in the development of policies and programs requiring the approval of the Board;

WHEREAS, Section 4 of the Internal Rules of the National Settlements Board espouses the conduct of genuine, adequate, inclusive and participatory consultation with stakeholders in the formulation of the Department's policies and projects;

WHEREAS, Section 14 of the Internal Rules of the National Settlements Board provides for the establishment of the NHSB Technical Working Committee which shall assist the Board in the study and review of policy and program matters brought before it;

WHEREFORE, the following *Guidelines and Procedures in the Nomination and Selection of Stakeholders' Representatives to the National Human Settlements Board Technical Working Committee* is hereby promulgated.

SECTION 1. *Nomination Process*

- (a) The Board, through the NHSB Secretariat, will write to the different stakeholders from the private sector, academe, civil society organizations, people's organizations, and other interest groups to submit their respective nominees who will serve as their representative to the NHSB Technical Working Committee (NTWC).

- (b) The members of the Board also have the option to submit their recommendations to the NHSB Secretariat.
- (c) Secretariat will then collate all nominations and provide to the NTWC the list of nominees and other relevant materials including but not limited to background information and supporting documentation.

SECTION 2. *Selection Process*

- (a) Upon receipt of the initial list of nominees, the NTWC will evaluate the nominees and come up with a shortlist based on these criteria:
 - 1. Merit/Fitness – has the required competence, track record, and relevant knowledge and expertise in the following sectors: housing, urban planning and real estate development
 - 2. Integrity – demonstrates consistent adherence to strong moral principles
 - 3. Commitment to Serve – available and willing to perform the roles and responsibilities of a NTWC member
 - 4. Compatibility – has the capacity and reputation to develop a good working relationship with the members of the NTWC and the NHSB
- (b) Based on the aforementioned criteria, the NTWC shall develop detailed procedures and guidelines for the selection process to be approved at the level of the NTWC.
- (c) After the evaluation, the NTWC will endorse the shortlist of nominees to the Board for deliberation.
- (d) Upon receipt of the shortlist of nominees, the Board will select five (5) representatives from the following groups/sectors:
 - 1. Two (2) Private real estate developers
 - 2. One (1) Academe
 - 3. One (1) Federation of home owners' associations
 - 4. One (1) Civil Society Organizations/People's Organization

SECTION 3. *Appointment Process*

- (a) Based on the result of the deliberation, the Board shall issue a resolution appointing the chosen stakeholders' representatives.
- (b) Selected representatives will be notified through an appointment letter indicating the terms of their appointment and other pertinent information concerning his/her participation in the NTWC.

SECTION 4. *Amendments.* This document may be amended by a majority vote of the voting members of the Board in a meeting called for that purpose.

SECTION 5. *Effectivity.* This resolution shall take effect upon approval by the Board.

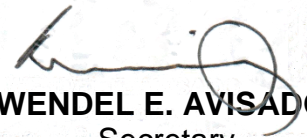
APPROVED,



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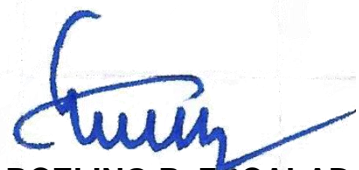


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