

TO ADMINISTRATIVE AND FINANCE GROUP

DOTr – Resettlement Implementation Coordinator Project Management Office
Department of Human Settlements and Urban Development
DHSUD (HLURB) Bldg. Kalayaan Avenue, cor. Mayaman St. Quezon City

Pursuant to the RA9184, DHSUD-DOTr located at Kalayaan corner Mayaman Street, Quezon City, would like to request for the quotation for supply of monochrome 3 in 1 photocopier machine (print, scan, copy).

ITEM	UNIT	DESCRIPTION	UNIT COST	TOTAL COST (ABC)	OFFER/ QUOTATION
2	units	Rental of monochrome photocopier machine (print, scan and copy) with printer stand Copying process/type IEPM (dry process) laser technology Original reading method CCD line sensor Copy/print resolution 2400*600dpi (with smoothing) Copy/Print Speed 35 / 45ppm Warm up time approximately 20 seconds First Copy time 3.7 seconds Duty cycle 125k / 150k Multiple copying Up to 999copies Standard Paper Supply 2 x 550 sheet, 100-sheet stack feed bypass Maximum paper supply up to 3,200 sheets Acceptable paper size cassette: statement-R to ledger (17-28 lbs), bypass: statement-R to ledger (17-110 lbs), LCF; letter (1728 lbs) Special paper Bypass; envelope, tab sheet Memory 1GB Ram, 60 GB			

		HDD Reduction/Enlargement 25% to 400% Bypass tray 100-sheet stack feed bypass Control Panel 8.5" wide VGA color touch screen Dimensions Appx 23"*23"*30" (WxDxH) Weight Appx 132 lbs Power supply 115 Volts; 15 amps Power consumption max 1.5kw 12 months			

The approved budget for the contract (ABC) is 180,000.00 inclusive of all government taxes.

Deadline of submission will be on March 4, 2021. you may submit the proposals at dhsuddotrprocurement2021@gmail.com.

For inquiries, you may contact Drys Demata at 0927 8730969.

For interested suppliers, please attached the following documents:

- A. Certificate of Registration from Philgeps
- B. Mayor's Permit / Business Permit
- C. BIR 2303
- D. Tax clearance
- E. SEC or DTI

Thank you very much.

Very truly yours,

Company : _____

TIN : _____

Address : _____

Tel./Fax No. : _____

Name : _____