

Republic of the Philippines
Department of Human Settlements and Urban Development (DHSUD)
 Publication of Vacant Positions

Date: January 26, 2022

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 6, 2022**.

1. **Fully accomplished Personal Data Sheet (PDS)** with recent passport-sized picture and **Work Experience Sheet** (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last two (2) rating periods** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Scholastic Records.

QUALIFIED APPLICANTS are advised to specify the position and item number applying for (example: **Application for Administrative Officer I - OSEC-DHSUDB-ADOF1-2019**) and hand in or send through courier/email their application to:

ATTY. ROBERTO MAURO PALMA GIL
 Regional Director
 Rams Bldg., Quimpo Blvd., Davao City
careers.region11.dhsud@gmail.com

NOTE: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV	OSEC- DHSUDB- ADOF4-52- 2019	15	33575	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Administrative and Finance Division
2	Administrative Officer II	OSEC- DHSUDB- ADOF2-52- 2019	11	23877	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Administrative and Finance Division
3	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-149- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Environmental, Land Use and Urban Planning and Development Division

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4	Housing and Homesite Regulation Officer II	HHRO2-146- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Environmental, Land Use and Urban Planning and Development Division
5	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-147- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Environmental, Land Use and Urban Planning and Development Division
6	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-154- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Homeowners Association and Community Development Division
7	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-155- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Homeowners Association and Community Development Division
8	Housing and Homesite Regulation Officer I	OSEC- DHSUDB- HHRO1-119- 2019	11	23877	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Homeowners Association and Community Development Division
9	Housing and Homesite Regulation Officer IV	OSEC- DHSUDB- HHRO4-139- 2019	19	48313	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Housing and Real Estate Development Regulation Division

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10	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-151- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Housing and Real Estate Development Regulation Division
11	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-148- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Housing and Real Estate Development Regulation Division
12	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-149- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		Region XI (Davao City) Housing and Real Estate Development Regulation Division