

Republic of the Philippines
Department of Human Settlements and Urban Development (DHSUD)
 Publication of Vacant Positions

Date: January 26, 2022

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 6, 2022**.

1. **Fully accomplished Personal Data Sheet (PDS)** with recent passport-sized picture and **Work Experience Sheet** (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last two (2) rating periods** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Scholastic Records.

QUALIFIED APPLICANTS are advised to specify the position and item number applying for (example: **Application for Administrative Officer I - OSEC-DHSUDB-ADOF1-2019**) and hand in or send through courier/email their application to:

GRACE A. DE VERA
 OIC Regional Director
 Burgos St., cor. Lecaros St., Centro 01,
 Tuguegarao City
careers.region2.dhsud@gmail.com

NOTE: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V	OSEC- DHSUDB- ADOF5-44- 2019	18	43681	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Administrative And Finance Division
2	Administrative Officer V	OSEC- DHSUDB- ADOF5-45- 2019	18	43681	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Administrative And Finance Division

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3	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-79- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Environmental, Land Use And Urban Planning And Development Division
4	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-80- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Environmental, Land Use And Urban Planning And Development Division
5	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-81- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Homeowners Association And Community Development Division
6	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-83- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Housing And Real Estate Development Regulation Division
7	Housing and Homesite Regulation Officer I	OSEC- DHSUDB- HHRO1-73- 2019	11	23877	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Housing And Real Estate Development Regulation Division
8	Project Development Officer II	OSEC- DHSUDB- PDO2-36- 2019	15	33575	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Public Housing And Human Settlements Division

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9	Project Development Officer I	OSEC- DHSUDB- PDO1-32- 2019	11	23877	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region II</i> (Tuguegarao City) Public Housing And Human Settlements Division