

Republic of the Philippines
Department of Human Settlements and Urban Development (DHSUD)
 Publication of Vacant Positions

Date: January 26, 2022

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 6, 2022**.

1. **Fully accomplished Personal Data Sheet (PDS)** with recent passport-sized picture and **Work Experience Sheet** (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last two (2) rating periods** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Scholastic Records.

QUALIFIED APPLICANTS are advised to specify the position and item number applying for (example: **Application for Administrative Officer I - OSEC-DHSUDB-ADOF1-2019**) and hand in or send through courier/email their application to:

ATTY. FELIX V. BRAZIL JR.

OIC Regional Director

DHSUD/HSAC Building, Malikhain Street,
 Diosdado Macapagal Government Center,
 Brgy. Maimpis, City of San Fernando,
 Pampanga, 2000

careers.region3.dhsud@gmail.com

NOTE: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV	OSEC- DHSUDB- ADOF4-42- 2019	15	33575	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region III</i> (San Fernando, Pampanga) Administrative and Finance Division
2	Administrative Officer II	OSEC- DHSUDB- ADOF2-39- 2019	11	23877	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region III</i> (San Fernando, Pampanga) Administrative and Finance Division

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3	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-88- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region III</i> (San Fernando, Pampanga) Homeowners Association And Community Development Division