

Republic of the Philippines
Department of Human Settlements and Urban Development (DHSUD)
 Publication of Vacant Positions

Date: January 26, 2022

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 6, 2022**.

1. **Fully accomplished Personal Data Sheet (PDS)** with recent passport-sized picture and **Work Experience Sheet** (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last two (2) rating periods** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Scholastic Records.

QUALIFIED APPLICANTS are advised to specify the position and item number applying for (example: **Application for Administrative Officer I - OSEC-DHSUDB-ADOF1-2019**) and hand in or send through courier/email their application to:

JULIUS ERVIN O. ENCISO

Regional Director

5/F DHSUD Bldg., Kalayaan Ave., cor.
 Mayaman Street, Diliman, Quezon City

careers.region4b.dhsud@gmail.com

NOTE: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II	OSEC- DHSUDB- ADOF2-43- 2019	11	23877	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Administrative and Finance Division
2	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-104- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Environmental, Land Use and Urban Planning and Development Division

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3	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-103- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Environmental, Land Use and Urban Planning and Development Division
4	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-104- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Environmental, Land Use and Urban Planning and Development Division
5	Housing and Homesite Regulation Officer V	OSEC- DHSUDB- HHRO5-64- 2019	22	68415	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Homeowners Association and Community Development Division
6	Housing and Homesite Regulation Officer II	OSEC- DHSUDB- HHRO2-105- 2019	13	28276	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Homeowners Association and Community Development Division
7	Housing and Homesite Regulation Officer I	OSEC- DHSUDB- HHRO1-92- 2019	11	23877	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Homeowners Association and Community Development Division
8	Housing and Homesite Regulation Officer IV	OSEC- DHSUDB- HHRO4-97- 2019	19	48313	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division

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9	Housing and Homesite Regulation Officer IV	OSEC- DHSUDB- HHRO4-99- 2019	19	48313	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division
10	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-108- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division
11	Housing and Homesite Regulation Officer III	OSEC- DHSUDB- HHRO3-109- 2019	16	36628	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division
12	Housing and Homesite Regulation Officer I	OSEC- DHSUDB- HHRO1-93- 2019	11	23877	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division
13	Housing and Homesite Regulation Officer I	OSEC- DHSUDB- HHRO1-94- 2019	11	23877	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Housing and Real Estate Development Regulation Division
14	Project Development Officer I	OSEC- DHSUDB- PDO1-45- 2019	11	23877	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		<i>Region IV-B</i> (Quezon City) Public Housing and Human Settlements Division